



Granby Junior School Charges & Remissions

Date of Approval by Governors:

Headteacher

**Chair of
Governors**

<p>Name:</p> <p>Signature:</p> <p>Date:</p>	<p>Name:</p> <p>Signature:</p> <p>Date:</p>
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At Granby School we are committed to safeguarding and protecting the welfare of all children and young people. We expect all staff, students and volunteers to share this commitment.

This Policy will be reviewed in May 2023

Set out below is the charging of school activities.

ITEM	CHARGING	REMISSION
Visits, field trips, Visiting performers and speakers etc. during school hours	<p>Voluntary contributions will be invited in respect of these visits.</p> <p>The school may be obliged to cancel visits if substantial funding is not received from voluntary contributions</p>	<p>Pupils will not be treated differently dependent upon parental response.</p> <p>Families eligible for free school meals/pupil premium will have their contributions paid from their funding which the school receives directly.</p>
Material for Textile lessons	No charge is made	As above
Cookery	No charge is made	As above
Photocopying	5p per copy/sheet	N/A
Phone calls	10p per minute	
Tuck Shop (Fruit)	Cost Price + small % profit	
Lettings	The school applies the County rates	

Introduction

The purpose of the policy is to ensure that there is clarity over those items which the school will provide free of charge and for those items where there may be a charge.

The policy has been informed by the LA policy and the DCSF guidance.

Definition

The school day is defined as 8.55a.m. to 15.25 pm.

Responsibilities

The headteacher will ensure that staff are familiar with and correctly apply the policy.

The Governors will review the policy annually.

Policy statement

During the school day all activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity.

Unless the teaching is an essential part of either the National Curriculum or a public examination syllabus being followed by the pupil(s), we will make a charge.

Voluntary contributions may be sought for activities during the school day which entail additional costs, for example field trips.

In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not contribute. [If insufficient funds are available it maybe necessary to curtail or cancel activities]

From time to time we may invite a non-school based organisation such as a visiting drama group or storyteller, to arrange an activity during the school day. The school may decide to pass on any charge to parents, who may, if they wish, ask the child to be withdrawn from that activity.

Optional activities outside of the school day

We will charge for optional, extra activities provided outside of the school day, for example: a theatre visit. Such activities are not part of the National Curriculum or religious education nor are they part of an examination syllabus.

Education partly during the school day

If educational activities happen during the school day we may ask for voluntary contribution towards any costs for transport, activities, teachers/hosts.

Children who qualify for free school meals or pupil premium allow the school to access further funds which are for education of that specific child. We use this money for a variety of different things including intervention support, aids to assist their learning and to fund their places on school trips. Whilst it may appear that these groups of children do not have to contribute to events such as trips etc their contribution towards trips is taken out of the extra funds which the school receives for their child's education. So out of their 'pot of money' a deduction equal to that requested from non-eligible pupils is made direct from the school budget. Where we find that the contribution from non and qualifying pupil premium children does not meet the full cost that the school is expected to pay to fund such an activity, we do reserve the right to withdraw the trip/excursion.

Residentials

Charges will be made for board and lodging, except for pupils whose parents are in receipt of eligible benefits.

Pupil Premium
Ever 6
Looked After
Free School Meals
Income Support;
Income-based Jobseeker's Allowance;
Support under part VI of the Immigration and Asylum Act 1999; or
Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income, assessed by The Inland Revenue, that does not exceed amount quoted on the free school meals form).

Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

Lettings

The school applies County rates when calculating lettings fees.